C# One – Assessment Task Two

Team Alexis and Jesse - Meeting One – 08/09/2021

Present:

1. Jesse Newill
2. Alexis Culley

Agenda:

1. Assign team roles
2. Review project requirements
3. Create project task list
4. Assign tasks
5. Draft GUI design

Discussion:

1. Alexis to be scrum master for sprint 1
2. Jesse to be team member for sprint 1
3. Client and program requirements reviewed
4. Project task list created
5. Project tasks allocated
6. GUI drafted

Action Items:

1. Alexis to complete and update scrum board
2. Written portion of questions 1 to 5 to be completed
3. Approval to be obtained prior to progressing to question 6